



OFFICE OF THE  
WATER DEPARTMENT  
TOWN HALL, 511 MAIN STREET  
DUNSTABLE, MA 01827-1313  
(978) 649-4514 FAX (978) 649-8893  
waterdept@dunstable-ma.gov

## **WATER DEPARTMENT MEETING NOTICE – Revised 11/27/2012**

**Tuesday–November 27, 2012 –7:00PM**–Dunstable Town Hall-downstairs Grange Rm.

**Note:** The listing of matters are those reasonably anticipated by the chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

### **AGENDA**

#### **SCHEDULED ITEMS**

##### **MONTHLY BUSINESS**

Vote to accept minutes of October 23, 2012 meeting  
Review and sign monthly bills  
Review and sign payroll  
Review breakdown of finances for FY2013  
Update on money owed to the Water Department

##### **NEW/OLD BUSINESS**

Members sign the “Summary of the Conflict of Interest Law”  
December 25<sup>th</sup> meeting – holiday  
**Meters were read and invoices mailed on 11/21/12**  
**Discussion on homeowner that tampered with meter at 670 Main Street**  
Update with flow meter installation  
Discussion on rate increase  
Topics not reasonably anticipated by the Chair 48 hours in advance of the meeting

#### **REMINDERS**

##### **MAIL**

Stantec Open House – December 7<sup>th</sup>  
Nationalgrid letter regarding natural gas safety information

##### **FUTURE BUSINESS**

Rate increase/discounts  
Tie-in drawings  
O&M document  
Security Vulnerability Form  
Emergency Response Plan – combine documents

**Next meeting:** TBD



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